

The Boys & Girls Clubs of North Central LA
Employment Application
An Equal Opportunity Employer

Date of Application: _____

General Information

Last Name: _____ First Name: _____ Middle Initial: _____

Current Mailing Address: _____

Current Telephone: _____ Cell Phone: _____

Pager/Beeper Number: _____ Email: _____

Background Information

Position Applying for: _____ Salary Required: _____

First available date of hire: _____ Referred By: _____

Have you ever been convicted of a criminal offense? YES _____ NO _____ If YES, please explain:

You must be authorized by the U.S. government to work in the United States. If you are a resident alien, please present us with a copy of your alien number and green card.

Do you have any previous employment with the Boys & Girls Clubs of America? YES _____ NO _____
 If YES, please list job information, such as employment dates, position, & location of the Club(s):

Education	Name & Location	Dates (From/To)	Graduate (Yes/No)	Degree/Major
High School				
College				
Other				

References

Please provide information on three individuals, not related to you, for character/employment references:

Name	Address	Telephone	Relationship

Equal Opportunity Employer

Qualified applicants receive consideration for employment without discrimination because of gender, age, religion, martial status, race, color, creed, national origin or disability.

I authorize the Boys & Girls Clubs of America (B&GCA) to investigate all statements in this application and to secure any necessary information for all my employers, references and academic institutions. I also authorize Boys & Girls Clubs of America to conduct a criminal-records check or any other background checks deemed necessary to determine suitability for employment with B&GCA. I hereby release all of those employers, references, academic institutions and B&GCA from any and all liability arising from their giving or receiving information about my employment history, my academic credentials or qualifications and my suitability for employment with the B&GCA. I understand that any offer of employment is contingent upon receipt of satisfactory report concerning my academic credentials and employment references.

I further understand that any false or misleading statements will be sufficient cause for rejection of my application if B&GCA has not employed me or immediate dismissal if B&GCA has employed me. I also authorize B&GCA to supply information about my employment record, in whole or in part, in confidence to any prospective employer, government agency, or other party having a legal and proper interest, and I hereby release B&GCA from any and all liability for its providing this information.

I understand that nothing in this employment application, in B&GCA's policy statements or personnel guidelines, or in my communications with any B&GCA official is intended to create an employment contract between B&GCA and me. I also understand that B&GCA has the right to modify its policies without giving me any notice of the changes. No promises regarding employment have been made to me. I understand that if an employment relationship is established, I have the right to terminate my employment at any time for any reason.

I hereby acknowledge that I have read and understood that preceding statements.

Signature: _____

Date: _____

Boys & Girls Clubs of North Central Louisiana

Volunteer Criminal Background Check

I CONSENT TO PERMITTING THE BOYS & GIRLS CLUBS OF NORTH CENTRAL LOUISIANA TO EXERCISE A CRIMINAL INVESTIGATION BACKGROUND CHECK THROUGH THE PROPER LAW ENFORCEMENT AGENCIES. THE PURPOSE OF SUCH A PROCEDURE IS TO ENSURE THAT THE YOUTH RECEIVE THE PROPER LEADERSHIP.

Volunteer's Signature

Date

Print Name

Social Security Number

Address

Date of Birth

City

Place of Birth

Ethnicity/Race

Gender

Home/Cell Phone Numbers

Work Phone Number